

REQUEST FOR PROPOSALS

Notice is hereby given that the County Commissioners of Sumter County, Florida, will be receiving bids for the following:

“Request for Proposals for Sumter County On-Call HVAC / Refrigeration Repairs & New Installation, Scheduling, Maintenance and Servicing”

Bid information is available upon request by calling (352) 689-4435, by coming to the Financial Services Department, Suite 206, The Villages Sumter County Service Center, 7375 Powell Road, Wildwood, FL 34785, or by contacting Demand Star at 1-800-711-1712 or www.DemandStar.com.

All inquiries and questions regarding this bid must be made only to the contact identified below and shall be made in writing by fax, e-mail, or mail:

Amanda Taylor, Procurement Coordinator
Mailing Address: 7375 Powell Road, Suite 206
Wildwood, FL 34785
E-mail: Amanda.taylor@sumtercountyfl.gov
Fax: (352) 689-4436

The deadline for submission of questions relating to the RFP shall be, September 20, 2011 by 5:00pm. A copy of the bid must be obtained in order to view the items being bid by Sumter County.

All bids are due by 10:00 a.m. on October 6, 2011 to the address listed above. Late submittals will be rejected and returned unopened to the Proposer. Bids must be firmly sealed in packaging that is clearly marked on the outside: “RFP 024-0-2011 for Sumter County On-Call HVAC / Refrigeration Repairs & New Installation, Scheduling, Maintenance and Servicing”. Sealed Bids must be mailed or delivered to Mrs. Amanda Taylor, at the above address.

Upon submission, all Bids become the property of the County, who has the right to use any or all ideas presented in any Bid submitted in response to this Bid, whether or not the Bid is accepted. Bids will be opened at 10:05 a.m. on October 6, 2011 in Room 208 of The Villages Sumter County Service Center, Wildwood, FL 34785.

BOARD OF SUMTER COUNTY COMMISSIONERS
SUMTER COUNTY, FLORIDA
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